

## HOW TO OBTAIN A CERTIFICATE IN "JSIS ONLINE" ?

→ From « **Create a request** » in the main Menu, click on **Certificates**

The screenshot shows the 'Joint Sickness Insurance Scheme' main menu. At the top, there is a navigation bar with 'MY DATA', 'MY FILES', 'MY REQUESTS', 'CREATE A REQUEST', 'SEARCH', and 'MY PREFERENCES'. Below this, the 'Create a request' section contains six icons: Reimbursements, prior authorisation, Recognition of serious illness, Direct Billing, Health screening request, and Certificates. A red arrow points to the 'Certificates' icon. To the right, there are 'Information' and 'Useful links' sections. The 'Information' section includes: 'To make an appointment with JSIS welcome offices in Brussels, Luxembourg and lepra' and 'Reimbursement : seasonal flu vaccination'. The 'Useful links' section includes: 'How do I introduce a claim for reimbursement online?', 'How to submit a request for the recognition of serious illness?', 'Tutorial : supporting documents', and 'Agreements between JSIS and hospitals'. Below 'Create a request' are sections for 'My requests' and 'My files', each with their respective icons.

→ select the **beneficiary** and the **type of certificate** needed:

The screenshot shows the 'Certificate request' form. At the top right, there is a 'CLOSE' button. The 'Selection of a beneficiary' section has a 'Sickness Coverage' field with radio buttons for 'Primary', 'Complementary rights', and 'No rights'. Below this, there are two options: 'Affiliate - MAI' (selected) and 'Spouse - ROL'. A red arrow points to the 'Affiliate - MAI' option. The 'Available certificates' section has a 'My available certificates' button. Below it is a table with two rows: 'Jsis primary coverage certificate' and 'Certificate for the "Viaamse Zorgkas"'. A red arrow points to the first row. At the bottom, there is a section 'For the following certificates, please send a request to the PMO' with a 'Contact PMO' button. Below this is another table with three rows: 'Jsis primary coverage certificate - Start/End date', 'Certificate for Jsis cover top up', and 'Viaamse Zorgkas - BO'. The last row has a sub-row for 'Certificate for Viaamse Zorgkas - lifelong ( only valid for retired staff)'.

→ click on the **language** wished + **Submit**

Certificate request

Selection of a beneficiary

Sickness Coverage :  Primary  Complementary rights  No rights

Affiliate - MAF  Spouse - ROL

Available certificates

Available Languages for this certificate

Back

JSIS Certificate Primary : JSIS primary coverage certificate

Submit

For the following certificates, please send a request

Contact PMO

DESCRIPTION

JSIS primary coverage certificate - Start/End date

Certificate for JSIS cover top up

Extension

Vlaamse Zorgkas - BO

Certificate for Vlaamse Zorgkas - lifelong ( only valid for retired s

Danish

German

Greek, Modern

English

Estonian

Finnish

French

Hungarian

Italian

Latvian [Latvian, Lettish]

Lithuanian

Maltese

Dutch

Polish

Portuguese

Romanian

Slovak

A message will inform you that your request will be available in an hour, but often it takes less time to receive a confirmation email.

→ Connect again and click in the 3<sup>rd</sup> block on « My Certificates » and then on « **My available certificates** ». You will see the red pdf symbol at the end of the line on the right. You can now save and/or print the certificate to prove your JSIS coverage. Have a good trip !

My available certificates

Search:

2 Record(s) found

STATUS	BENEFICIARY	DESCRIPTION	DOCUMENT DATE
READ	MARTINE PLA	JSIS primary coverage certificate	12/05/2022
READ	MARTINE PLA	JSIS primary coverage certificate	12/05/2022

Showing 1 to 2 of 2 entries