HOW TO CREATE TAX CERTIFICATES (with/without amounts) from Sysper Post Activity ?

From the MyRemote Menu (https://myremote.ec.europa.eu)

- → SYSPER Post Activity
- → Click on MENU



→ Click on "Administrative Certificates" then on "Request administrative certificates"



A new window opens:

→ Select the **Fiscal year** and the **Country** (to have that country language) and if necessary, tick "**Display amounts**" + a clic on **Save** at the bottom of the screen

•	• •		Sysper2		
-	https://myremote.ec	europa.eu/SYSPE	R2/doc/template/selectPensi	ionTemplateFrame.do?perId=57471&refres G	2
	Properties			Create a document	
	Fiscal year:" Country:" Display amounts	2022 Belgium	*		
					×
man	datory data entry field			Save Cancel	

N.B. If the ideal year gives an error message, try the year before!

→ A waiting message is displayed and after a few moments, you return to the main window
→ Under "Already generated certificates" the latest requested certificates are to be found.

	J	~ F	Pension	er or Art.41/Art.42/A	rt.50						
> Certif	icates (HRMFor	ms)									
Working Place: - PMO management center : COP-Commission/ECA/CM and agencies- Retired Staff											
Identiț	y Addresses	Pension Job Assign Family composition	Declarations	Certificates (HRMForms)	Documents	Personal File	Personal Post Activit	ty File			
	Family No certificate availa Pension Current Option: F Generate Tax (Family compose Family compose Administrative Already g	able in this category Paperless Click he Certificates (for the per- sition ool Certificate certificate generated co	re to start rece od of activity plea ertificate	iving paper version again ase contact the HR services of S	your last institut	ion)					
	ID	TITLE LANGUAGE					STATE	CREATION DATE	PDF		
	1631232 Attestation Administrative				FRA	Validated	27/04/2023 21:49:39	1			
	1631221 Tax Certificate - Retirement Art: 12 N.139496 - BEL - 2022 - Avec montants					NLD	Validated	27/04/2023 21:04:31	1		
1631220 Attestation fiscale - Retraite Art: 12 N.139496 - BEL - 2022 - Avec montants FRA						FRA	Validated	27/04/2023 21:04:29	1		

→ click on the red PDF symbol to the right of the screen to display the relevant certificate. In the case of Belgium, it is automatically generated in the 3 official languages (FR/NL/DE)
→ Choose to download and/or print the document(s)

Good to know: other types of certificates are available in the language and for a reason to be selected (car purchase, rental, subscription, etc.)