

CREATION OF AN EU LOGIN ACCOUNT – using eID

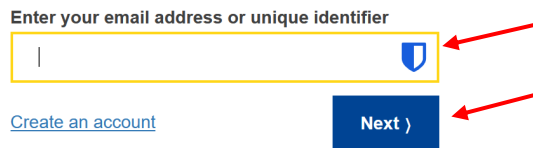
STEP 1

You will need:

- your **EU pension number** (top left on your pension slip, in the greyed area)
- a **computer/tablet/iPad/smartphone**
- an **email address** which is not already linked to another person's eID

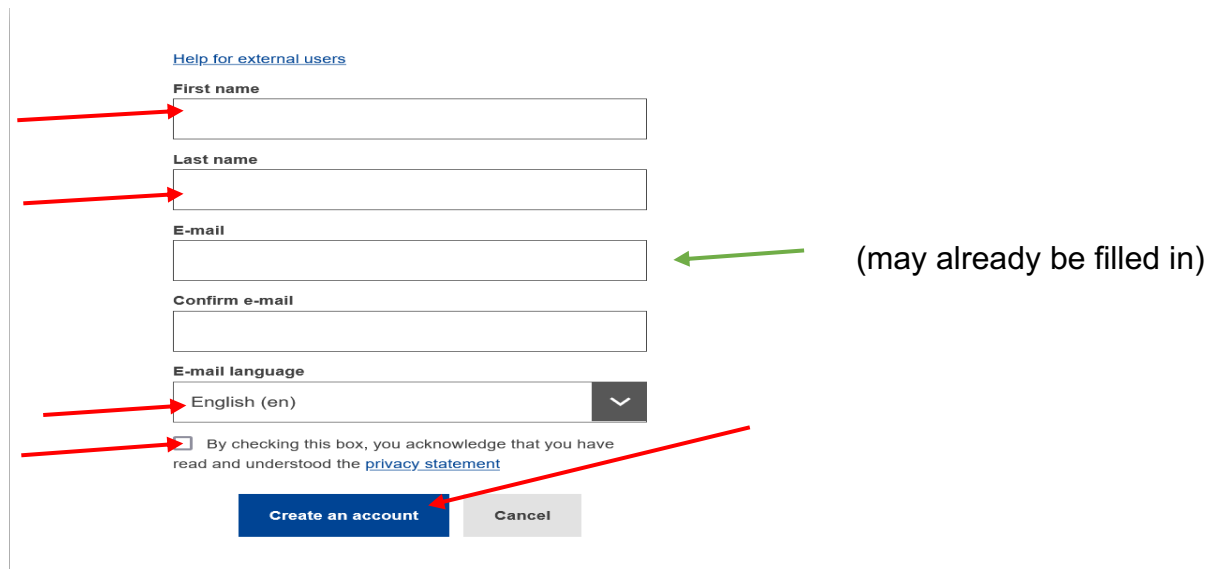
NB: You can have only ONE EU Login account. Don't try to create a new one just because you have a problem with the old one, it will only mess things up. Try to solve the problem instead (maybe you changed your email address, or you need to update your EU Login password?)

1. From the browser on your device, launch <https://ecas.ec.europa.eu/cas/login> and enter your email address. Click "Next".



2. On the next screen, fill in all the fields and then click "Create an account"

(If at this point you are asked for your EU Login password instead, you have already started the procedure to create an EU Login account earlier. If so, enter the password you chose earlier. If you do not remember that password, click on «Lost your password» to reset it. Check the exact requirements for your EU Login password in point 3 below. **Then jump to point 5 below and complete the procedure until and including point 12.**

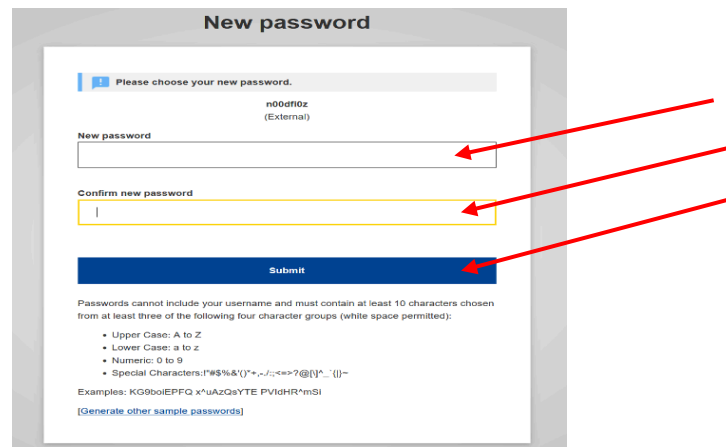


3. Very soon you will receive an email from "Authentication service" (NB! Valid for **just one day!**). Open it on your device (avoid your smartphone if possible, for easier entry of your EU Login password). Click "**this link**" halfway down the email to start creating your password.

On the following screen (see below), introduce a password containing **at least 10 characters**, including **at least 3** of the following four character groups:

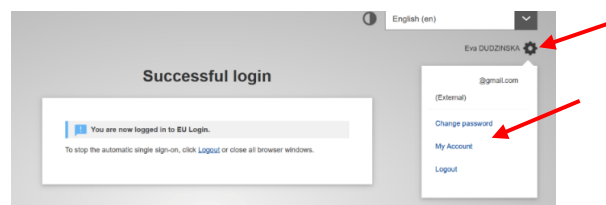
- capital letters
- lower case letters
- numbers
- special characters (-, ?, &, % ...)

Tip: start it with the current **year and month**, followed by your preferred (permanent) password, such as **Apr26-Ukraine** (if created in April 2026). Then click **Submit** in the blue bar.

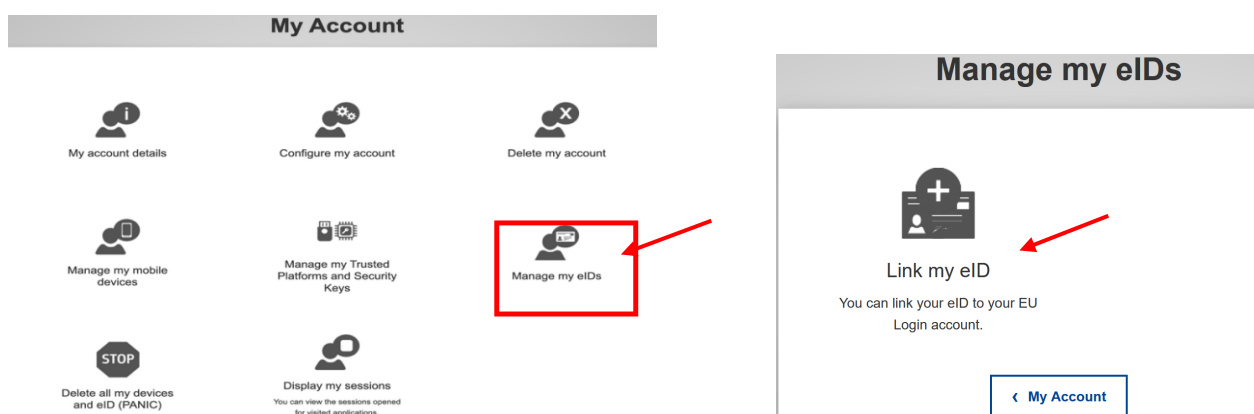


You will receive a message that you have “successfully changed” your EU Login password. Now click **Proceed**.

4. If you now see the screen below, click on the cog wheel top right next to your name and select “My account” from the drop-down menu. If not, go straight to point 5.



5. You are now in “**My account**”. Select “**Manage my eID**” to enable you to log in using your national electronic ID. On the next screen, click on “**Link my eID**”.



6. You will now see a screen with a lot of flags. Select your country and click on **Submit**.

Please select your country of origin

eID Authentication

eID authentication is provided in accordance with the [eIDAS regulation](#) for all notified eID schemes. Additional eID schemes are supported on a voluntary basis.

- | | | |
|--|-----------------------------------|----------------------------------|
| <input checked="" type="radio"/> Austria | <input type="radio"/> Belgium | <input type="radio"/> Croatia |
| <input type="radio"/> Cyprus | <input type="radio"/> Czechia | <input type="radio"/> Denmark |
| <input type="radio"/> Estonia | <input type="radio"/> Finland | <input type="radio"/> France |
| <input type="radio"/> Germany | <input type="radio"/> Italy | <input type="radio"/> Latvia |
| <input type="radio"/> Liechtenstein | <input type="radio"/> Lithuania | <input type="radio"/> Luxembourg |
| <input type="radio"/> Malta | <input type="radio"/> Netherlands | <input type="radio"/> Poland |
| <input type="radio"/> Portugal | <input type="radio"/> Romania | <input type="radio"/> Slovakia |
| <input type="radio"/> Slovenia | <input type="radio"/> Spain | <input type="radio"/> Sweden |

Now authenticate as you usually do with your national eID.

At the end of the procedure, the EU institutions will ask you to confirm your personal data. Confirm, and you will then receive a message that your eID was successfully linked to your EU Login account.

Now log out.

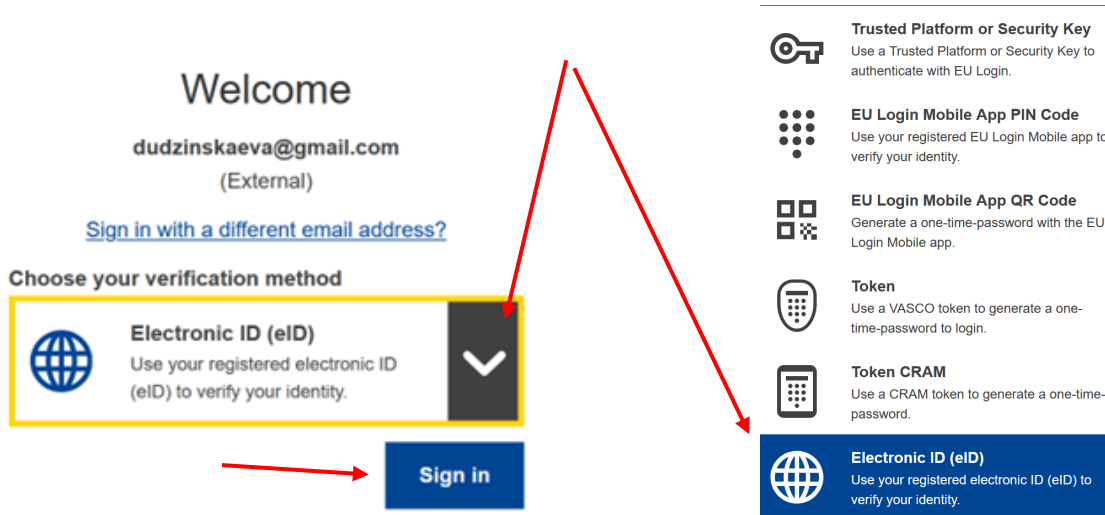
STEP 2

MUST BE DONE STRAIGHT AFTER STEP 1 IN ORDER TO GET ACCESS TO JSIS ONLINE ETC.

7. From your browser, launch <https://webgate.ec.europa.eu/RCAM/>. Scroll down and click on **"Connect"** in the light grey square at the bottom:

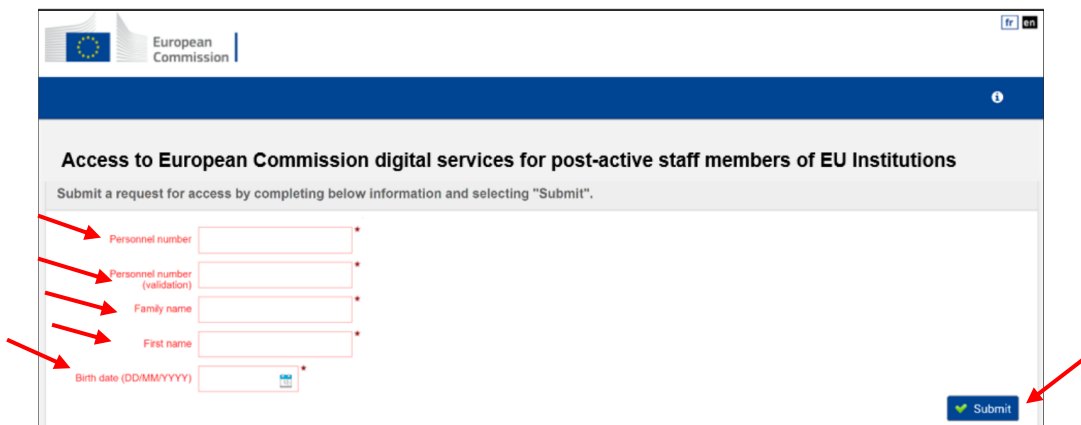


8. You may be asked to first enter your email address and then your EU Login password, but this is not requested systematically. Click **Next** if prompted.
9. You will now be asked to choose your verification method. If required, click on the arrow in the black area on the right to open the drop-down menu and find the globe: **Electronic ID (eID)**. Click on it and then on .

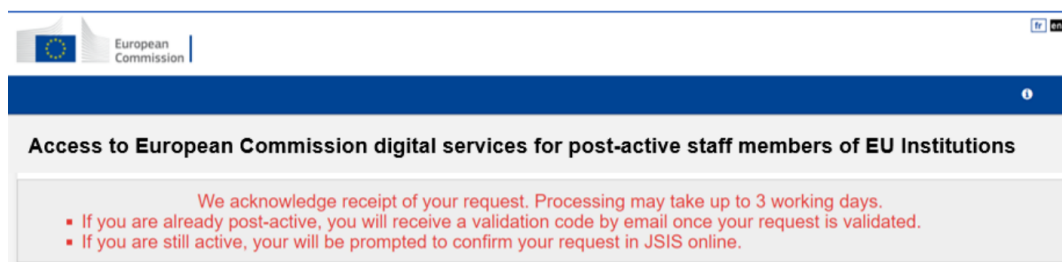


Now select your country (as in point 6) and click **Submit**. Authenticate using your eID in the same way as you normally do and confirm your personal data.

10. Now you can apply for access to the Commission’s digital services. On the next screen, fill in **all** the fields: **Pension number (twice!!)**, **family name**, **first name** (usually pre-printed) and **date of birth** - use the calendar at the end of the line to be sure to write the date in the correct format! **Double check all your information**. Then click **Submit**.



11. You will receive an acknowledgement of receipt of your request.



12. You will now have to wait for the final validation code, which will be sent to you **be email** or by text message within the next couple of days.

Click on **Sign out** (top right) and confirm by clicking on “**Log out**”.

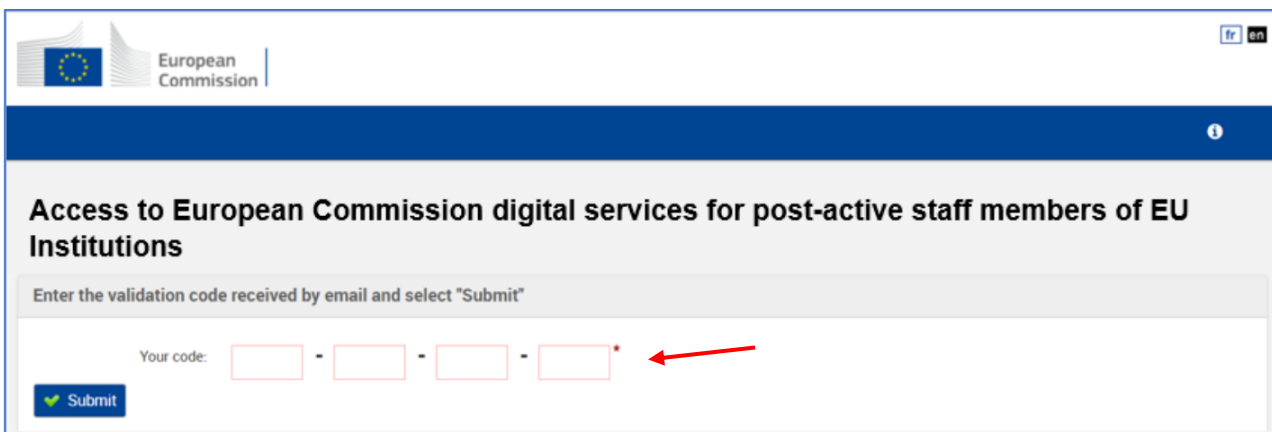
STEP 3

YOU CANNOT CONTINUE WITH STEP 3 UNTIL YOU HAVE RECEIVED YOUR FINAL VALIDATION CODE by email or text message.

1. When you have received the final validation code (4x3 characters), launch <https://webgate.ec.europa.eu/RCAM/>. Scroll down and click on "Connect" in the light grey square at the bottom:



2. Now insert your email address and EU Login password if prompted. Under "Choose your verification method", select "Electronic eID" (as in point 9) and authenticate using your national eID in the usual fashion. Finish off by confirming your personal data and click on **Sign in**.
3. Get out the validation code which you received via email. On the next screen, you enter the code (4x3 characters) in the appropriate boxes. Then click on "Submit".

The screenshot shows the 'Access to European Commission digital services for post-active staff members of EU Institutions' page. It prompts the user to 'Enter the validation code received by email and select "Submit"'. Below this, there is a 'Your code:' label followed by four input boxes separated by dashes. A red arrow points to the last input box. A 'Submit' button is visible at the bottom left.

4. You will now receive confirmation. Log out completely from your browser.

The screenshot shows the same page as above, but with a confirmation message in red text: 'Your access request has been validated. You will be able to start using the European Commission digital services within 24 hours.'

You will soon gain full access to all functions when you log in again using your EU Login.