

Settlements offices

The Settlements Offices handle reimbursement requests and prior authorisations based on the place of residence of the member. The addresses are as follows:

Brussels (Belgium):

- European Commission - JSIS
Settlements Office BRU
1049 Brussels - Belgium

Ispra (Italy):

- European Commission - JSIS
Settlements Office ISP
Via E. Fermi 2749
21027 Ispra (VA) - Italy

Luxembourg:

- European Commission - JSIS
Settlements Office LUX
DRB B2/061
L-2920 Luxembourg

Send the documents to the responsible Settlement Office based on your country of residence or the office where you were registered during your professional career.

Settlements offices

You are attached to the [Brussels settlements office](#):

Note that the active staff working at the European Parliament in Brussels depends on the Settlement office in Luxembourg



- if your place of work (for active staff) or your place of residence (for retired staff) is in : Belgium, Bulgaria, Croatia, Cyprus, Denmark, Estonia, Greece, Hungary, Latvia, Lithuania, Malta, The Netherlands, Poland, Romania, Slovenia, Slovakia, Finland, Sweden.

You are attached to the [Ispra settlements office](#):



- if your place of work (for active staff) or your place of residence (for retired staff) is in : France, Ireland, Italy, Portugal, Spain, Switzerland, United Kingdom
- for all EEAS staff (Headquarters + Delegations), and all retired staff from outside the EU

You are attached to the [Luxembourg settlements office](#):



- if your place of work (for active staff) or your place of residence (for retired staff) is in : Austria, Germany, Luxembourg
- for all active staff and accredited assistants of the European Parliament