

# AFTER EC ON YAMMER

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## EUROPEAN COMMISSION SPECIFIC PRIVACY STATEMENT CONCERNING THE USE OF THE COMMISSION'S SOCIAL MEDIA PLATFORM "Yammer After EC"

This statement refers to Yammer After EC, a social network for former officials from all European Institutions on retirement, an extension of the Commission's internal Yammer network. As Yammer contains individuals' personal data, its processing falls within the provisions of the Regulation (EC) N°45/2001 of the European Parliament and of the Council of 18 December 2000.

This privacy statement explains to you the way in which Yammer uses personal data about the Retirees of the European Institutions, and the way in which the privacy of your data is protected. The Controller for this processing is the Head of Unit, DG HR D.3.

### What is the purpose of the data collection?

Yammer After EC is a closed internal social network platform, which helps connect former officials on retirement. Yammer After EC works as an intuitive and user-friendly collaborative platform where retirees can post messages, such as questions, opinions, ideas, etc. These messages are accessible to all members across the Network, or can be restricted to a specific audience when posted in a private group.

The activity in Yammer After EC is governed by the following principles:

- The use of Yammer is strictly optional.
- Microsoft (i.e. the Company behind Yammer) and the Commission provides access to retirees from the European Institutions pursuant to password-protected user accounts.
- Retirees must agree to accept the Commission's user policy before using Yammer After EC for the first time.
- The platform is not suitable for posting or discussing sensitive documents. Users need to stick to non-sensitive information.
- On Yammer After EC, users need to respect the Staff Regulations. Remember that your words will stay on line. Exercise good judgment and common sense whenever you write.
- The data put on Yammer After EC is owned by the Commission.

### What personal data do we collect?

Upon requesting to join the platform, potential members must be able to prove they are a pensioner from one of the European Institutions, e.g. by giving their pension reference number, retiring date, the Institution and, if they are Member of AIACE, the local section and their member reference number.

To join this closed network, users must confirm their email address and provide a password. Users will be required to accept the policy during sign up and after any changes are made to the policy. "Voluntary adoption" is the slogan, which means that your personal data will only be collected if you decide to join the system. In Yammer After EC, retirees can exchange messages related to their business or of a more personal nature. The users decide what type of content they want to

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share in Yammer After EC as long as this content complies with the Staff Regulations. All the data collected in Yammer After EC is stored in protected Yammer databases located in the United States.

## **How can you access your personal data, verify its accuracy and, if necessary, correct it?**

You can access your data at any time. To have them changed or deleted you must send a request to the one of the Yammer After EC administrators. You may also request the intervention of the administrator if and when you feel that another Yammer After EC user's comments are not respecting your privacy or your integrity.

## **Who can access your data?**

When you post a message to the Yammer After EC platform, this data is accessible to all other users of the platform. When you post a message to a public group, this data is accessible to all users who show an interest in your posts. When you post a message in a private group, this data is only accessible to the users of this group. You can also send private messages to individual members of the platform, visible only to you and them.

## **How long do we keep your data?**

In general, your personal data is stored until the end of the contract with Yammer. However you can request the administrators of the network to delete your data at any time. The software is expected to be accessible to users for the duration of the contract (at least until May 2017). Following the date of termination, should this occur, the Commission will delete all the data saved on the Yammer servers.

## **How is your data protected?**

Yammer provides a closed network to the Commission, which in turn can opt to create closed external networks such as After EC. By contract, Yammer acquires no right, title or interest from the Commission's data, including any intellectual property rights therein. Yammer does not share your private information with advertisers. This includes your email address and the email addresses of others in your Network.

The Commission owns the user content created by you. Users own their own user content. Yammer does not own user content. Yammer is only acting as a passive conduit and data processor for the online distribution and publication of the Commission's data which the Commission controls. Yammer does not review, share, distribute, or reference any of the Commission's data except as provided herein or as may be required by law). Yammer will only respond to government requests for information if they are legally required to do so. They only provide customer information in response to a subpoena or court order. To join the closed network, users must confirm their email address. Only the people in the Commission's network can view the Member profiles and feeds (i.e. messages posted). Network administrators can remove a user at any time. Yammer's administrative tools do not allow Yammer employees to view messages in a Network. Access to Yammer database is granted only to Yammer technicians on a case-by-case basis to troubleshoot specific technical issues, or as may be required by law ([http://www.fincen.gov/statutes\\_regs/patriot/](http://www.fincen.gov/statutes_regs/patriot/)).

Yammer, inc. has instituted measures to protect the security of the Commission network's data, such as:

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- Secure Connections: all connections to Yammer are secured via SSL/TLS. Any attempt to connect over HTTP is redirected to HTTPS.
- Yammer's web application servers are physically and logically separated from servers that store customer data.
- Yammer routinely runs internal and external vulnerability scans and penetration tests.

## **Who should you contact if you have queries or complaints?**

The first level of contact is the Controller for this processing, the Head of Unit, DG HR D.3. The Commission Data Protection Officer: SG.03: Délégué à la protection des données: [DATA-PROTECTION-OFFICER@ec.europa.eu](mailto:DATA-PROTECTION-OFFICER@ec.europa.eu). You have the right to have recourse at any time to the European Data Protection Supervisor (EP): [EDPS@edps.eu](mailto:EDPS@edps.eu).